

PRESIDENTIAL INSTRUCTIONAL EXCELLENCE

This procedure is governed by its parent policy. Questions regarding this procedure are to be directed to the identified Procedure Owner.

Category:	G. People & Culture
Parent Policy:	G17
Approval Date:	December 9, 2025
Effective Date:	December 9, 2025
Procedure Owner:	Vice President, Academic Chief of Staff

Overview:	<p>The Presidential Instructional Excellence award recognizes an academic staff member who has exhibited consistent excellence in teaching and has had a significant impact on the personal and academic growth of students.</p> <p>The nominee must be a full-time or part-time permanent academic staff member who has not been an award recipient within the last five (5) years.</p>
Procedures:	<ol style="list-style-type: none"> 1. Nominations shall be in writing and include the completed Presidential Instructional Excellence Nomination Form along with three letters of support from one Dean or Associate Dean, a faculty member and a student speaking directly to all areas of recognition as outlined in the Nomination Form. 2. All Nomination Forms must include the support and signatures from three members of the College community collaboratively – one Dean or Associate Dean, one faculty member and one student. The nomination must be submitted in accordance with the criteria outlined in the Presidential Instructional Excellence Nomination Form. 3. The completed Nomination Form must be submitted to the Executive Assistant to the Vice President, Academic before or on the last business day in March of the current academic year. 4. The selection committee will review all nominations. The selection committee is to be chaired by the President and composed of the Vice President, Academic, one Dean, one Faculty Association Representative and one Students' Association Representative. Decisions of the selection committee shall be final and not subject to appeal. 5. The President will notify the successful candidate of the committee's selection. 6. The award shall be presented each year at the Convocation ceremonies. The member can update their business card with this designation and email signature if desired.

Definitions:

Related Information:

Review Period:

Revision History:

[Presidential Instructional Excellence Nomination Form](#)

3 years

New: October 2014
Revised: January 2020
Revised: February 2024
Revised: December 2025